

Information for applicants

Gallery Technician

Are you a skilled and technically proficient worker who can support Gallery activities and exhibitions?

This position supports gallery operations including exhibitions installation and de-installation; collection and artist liaison; technical support; assisting with functions/events set-up and building and facility maintenance issues.

Applications close: Sunday 4th April

Hours of work: 22.8 hours a week over 3 days

APPLICATION FORMAT:

1. Covering letter

Provide a covering letter which introduces yourself and the reasons that you are interested in the position.

2. Response to Key Selection Criteria

Refer to the Position Description, which lists the essential and desirable selection criteria, explaining how you meet each one. Use the elements in the Position Description as a guide on what to include.

When addressing each criteria, provide specific details of your ability and experience including examples of actions and/or achievements that demonstrate how you are equipped to fulfil the role at NERAM.

Make comment on your qualifications and how they are relevant.

3. Resume/Curriculum Vitae

Provide a clear and concise resume with:

- Your contact details (full name, address, contact telephone number/s, email address)

- A summary of your work experience including where you have worked, positions held, period of employment and brief outline of role/duties performed.

4. Referees

Include contact details of two work-related referees who will provide comments on your suitability for the position (ensure your referees know that you are applying for this position).

Submitting application:

Mark your application PRIVATE & CONFIDENTIAL and address it to:

Ms Rachael Parsons
Director
New England Regional Art Museum
PO Box 508
ARMIDALE NSW 2350

Or email to director@neram.com.au

For further information about the role call Rachael Parsons on 02 6772 5255.

Closing date for applications: Friday 9 September 2016

New England Regional Art Museum (NERAM)

The New England Regional Art Museum is located in Armidale in the heart of the New England North West region of New South Wales. NERAM opened its doors in 1983 as a purpose built art gallery to house the Howard Hinton Collection of more than 1400 donated artworks. The Museum now has six gallery spaces, the Museum of Printing, an artist's studio and classroom, a museum shop, a café and art collections valued around \$40 million. The collections include significant works by Streeton, Roberts, Gruner, Preston, Whiteley, Gleeson, Tuckson and Christo to name just a few.

For further information on New England Regional Art Museum visit

<http://www.neram.com.au>

For further information on Armidale visit <http://www.armidaleregion.com.au/>