

Information for applicants

Education Officer

NERAM is seeking a suitably qualified and motivated arts education professional with a commitment to the development and delivery of quality life-long creative education programs that will inspire and challenge a range of audiences and create opportunities for our community. NERAM Creative Learning focuses on promoting the role of museums in supporting the educational needs of students, including specific curriculum-based programs for local schools.

Hours of work:	Part time (22.8 hrs per week, standard working hours negotiable, may include weekend and after hours)
Contract:	12 months (initial term with opportunity for extension)
Salary:	\$37.38/hr

APPLICATION FORMAT:

1. Covering letter

Provide a covering letter which introduces yourself and the reasons that you are interested in the position.

2. Response to Key Selection Criteria

Refer to the Position Description, which lists the essential and desirable selection criteria, explaining how you meet each one. Use the elements in the Position Description as a guide on what to include.

When addressing each criteria, provide specific details of your ability and experience including examples of actions and/or achievements that demonstrate how you are equipped to fulfil the role at NERAM.

Make comment on your qualifications and how they are relevant.

3. Resume/Curriculum Vitae

Provide a clear and concise resume with:

- Your contact details (full name, address, contact telephone number/s, email address)
- A summary of your work experience including where you have worked, positions held, period of employment and brief outline of role/duties performed.

4. Referees

Include contact details of two work-related referees who will provide comments on your suitability for the position (one of whom must have been a direct supervisor in your current or most recent role).

Submitting application:

Mark your application PRIVATE & CONFIDENTIAL and address it to:

Rachael Parsons
Neram Director
New England Regional Art Museum
PO Box 508
ARMIDALE NSW 2350

Or via e-mail director@neram.com.au

A position description is available by visiting <https://www.neram.com.au/about-us/careers/> and any personal enquiries should be directed to Rachael Parsons, NERAM Director on (02 6772 5255).

Applications will close at COB on the 31st August 2023

New England Regional Art Museum (NERAM)

The New England Regional Art Museum is located in Armidale in the heart of the New England North West region of New South Wales. NERAM opened its doors in 1983 as a purpose built art gallery to house the Howard Hinton Collection of more than 1400 donated artworks. The Museum now has six gallery spaces, the Museum of Printing, an artist's studio and classroom, a museum shop, a café and art collections valued around \$40 million. The collections include significant works by Streeton, Roberts, Gruner, Preston, Whiteley, Gleeson, Tuckson and Christo to name just a few.

For further information on New England Regional Art Museum visit <http://www.neram.com.au>

For further information on Armidale visit <http://www.armidaleregion.com.au/>